

# Harrier Magazine Contributor Guidelines

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All content submitted and selected for publication will appear in the **monthly digital version** of the magazine. We reserve the right to further select articles and events we deem to be of exemplary interest to our readers for publication in the quarterly print version.

In order to maintain the highest standards of editorial and visual quality in Harrier Magazine, the following guidelines have been developed for our publication.

- I. Article basic subject matter: Editorial content is primarily about the Hash House Harriers, running, beer and travel.
- II. Articles are written in the third person. Examples: use *he* or *she*, rather than the first person; I or we.
- III. Article length: 4-10 short paragraphs consisting of three to four sentences in each paragraph.

## STANDARD REQUIREMENTS:

-Submit the article in **Word format, Arial font, 11 point.**

-Include the author's given name (and hash name if applicable).

-Include the contact person's email and website(s) for further information.

-Do NOT embed photos into the Word article. Send photos separately.

*-LEGAL: By submitting an article you are acknowledging that you are either the author or have permission to distribute the article for publication by the author.*

## PHOTOS: Photos are required.

**-Number of photos: 6-12 JPG format.**

**-Type of photos: Scenic** landscapes and landmarks representative of the locale, photos taken **before the run, on the Trail, in the circle, Action photos** and **funny pictures** (wardrobe, shenanigans, etc.), **well known people, etc.**

**-Avoid posed group photos, and nudity**

-Be sure to mention the photographers' names so they can be credited.

**-NO NOT** submit Googled photos, or other images nicked off the internet. These are mostly copyrighted and therefore unuseable.

*-LEGAL: By submitting photos you are acknowledging that you either own the photos yourself, or have permission to distribute them for publication by the photographer.*

## Minimum photo size:

Digital Edition: **1200** pixels on the long side MINIMUM. **2000++** pixels on the long side preferred.

Print Edition: **2000** pixels on the long side MINIMUM. **2500++** pixels on the long side preferred.

In both cases, **the BIGGER, the BETTER.**

**Photo captions:** A 1-2 sentence caption for each photo submitted.

Do not make the photo's filename the caption.

The best way to send the captions is to add them to the end of the article, with the corresponding photo filename.

EXAMPLE:

"BASH Hash GM Dogs Bullocks and RA iboibo Relaxing at On On On" - DSCN5286.jpg

The best way to submit your content is by sharing VIA **Dropbox.**

Share your Dropbox folder to: [jwilkins@harriermagazine.com](mailto:jwilkins@harriermagazine.com) and [jimedens@harriermagazine.com](mailto:jimedens@harriermagazine.com)

*You can email your submissions to the above email addresses, but you may find multiple emails necessary because of email megabyte restrictions.*